


**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: May 16, 2018

To: Board of Directors  
From:  Roger Meagor, Acting Fire Chief  
Subject: Emergency Generator Replacement – Station 19

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**RECOMMENDATIONS:**

That the Board consider the allocation of \$20,000 for Station 19 emergency generator replacement.

**BACKGROUND**

Over a year ago the emergency generator at Station 19 failed. As a temporary option the Town of San Anselmo has been renting a generator to ensure that the fire station has emergency power in the event of a power outage. The Joint Powers Agreement provides that the town owning a fire station is responsible for maintenance, repair, replacement and improvements to the building structure, mechanical systems, electrical, plumbing and exterior infrastructure. The towns are not responsible for fire service operations (e.g., hose dryer, radio systems, computer network, etc.).

**DISCUSSION:**

The Town of San Anselmo is requesting that the Department share in the cost of replacing the generator. The estimated cost for replacement, which includes 60KW diesel generator, a new emergency transfer switch and installation, is \$60,000. The power capability of the new generator has been increased to meet the current fire stations demands.

The Town is asking for this consideration based on the recognition that Station 19, in addition to being a standard fire station, is also the location of Department's administration, fire prevention services, and on duty Battalion Chief.

For additional consideration, last July the Board approved a similar accommodation for the Town of Ross for the relocation of Station 18 fitness room in the amount of \$21,194.

The Town is requesting the Department pay one-third the cost for an amount not to exceed \$20,000.

**FISACAL IMPACT:**

If approved, \$20,000 will increase the Station 19 expense line item in current fiscal-year's General Fund budget. The expenditure will reduce the Undesignated Reserves by \$20,000.

**AGENDA ITEM #** 6  
**Date** 5/16/18